

**BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

Meeting Date: January 18, 2006

Division: Emergency Services

Bulk Item: Yes X No       

Department: Fire Rescue

Staff Contact Person: Camille Dubroff

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**AGENDA ITEM WORDING:** Approval to enter into a 60 month lease agreement with Xerox for a new Work Centre Pro 3545 for 60 months at \$540.55 per month to replace the copier currently being used at Emergency Services. This lease agreement is a State of Florida contract with Putnam County MAC Contract 071736301.

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**ITEM BACKGROUND:** The present Xerox copier needs to be replaced and upgraded due to high volume use between Fire Rescue and Emergency Management. This new copier has many upgraded features to include scanning, faxing, and the ability to produce color copies.

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**PREVIOUS RELEVANT BOCC ACTION:** N/A

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**CONTRACT/AGREEMENT CHANGES:** N/A

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**STAFF RECOMMENDATIONS:** Approval.

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**TOTAL COST:** \$32,433.00

**BUDGETED:** Yes X No       

**CURRENT YEAR PORTION:** \$4324.40

**COST TO COUNTY:** \$32,433.00

**SOURCE OF FUNDS:** Ad Valorem Taxes  
12000-530-440, 12001-530-440, 13001-530-440, 13500-530-440,  
14000-530-440

**REVENUE PRODUCING:** Yes        No X

**AMOUNT PER MONTH**        **Year**       

**APPROVED BY:** County Atty N/A OMB/Purchasing YES Risk Management N/A

**DIVISION DIRECTOR APPROVAL:**

  
Clark O. Martin, Jr.

**DOCUMENTATION:** Included X

Not Required       

**DISPOSITION:**       

**AGENDA ITEM #**



Nov-28-05 10:50 From-Budde's Office Supplies

3052963849

T-115 P.002/007 F-062

THE DOCUMENT COMPANY

XEROX

November 22, 2005  
Monroe County Fire Rescue  
490 63<sup>rd</sup> Street  
Marathon, Florida 33050  
Attn: Alary

PAMELA J. KUNZ  
Sales Agent



Xerox  
Authorized  
Sales Agent

Budde's Office Supply  
Bert Budde - Agent Owner  
3216 Flagler Ave.  
Key West FL 33040  
Ph. (305) 296-6201  
Fax (305) 296-3849

Proposed Equipment Xerox: Work Centre Pro 3545 Copy /Print/Fax  
Scan/Finisher/Deluxe Scan Software COLOR/BLACK WHITE  
11x17 yes  
Automatic Document Feeder Electronic Collation

[www.xerox.com](http://www.xerox.com)

60 Month Fair Market Lease: \$540.55 per month

This includes supplies (TONER) Maintenance also includes 5000 copies per month 5001 will be billed at 0.0084 per copy. (Staples & Paper) not included. Color copies will be billed 0.0890 per copy

**MUST BE ON PO:**

- Putnam County MAC Contract 071736301
- WCP3545
- 60 Month Fair Market Lease \$540.55 per month
- SPCCNTRL
- ULG
- CDLXSCAN
- OFFINSHR
- IFAXKIT
- 5000 copies included coverage will be billed 0.0084 per copy
- Color Copies will be billed at 0.0890 per copy
- Trade In Serial Number NLW050512 ✓
- Ship To Address: 490 63<sup>rd</sup> Street Marathon, Florida 33050
- Bill to address
- PO Number

Total Satisfaction Guarantee: If you are not satisfied with your new Xerox equipment, at your request we will replace it with the same model or one with similar capabilities at no charge to you. This guarantee applies to equipment maintained continuously by Xerox Corporation for 3 years from installation or term lease.

Pamela J Kunz  
Xerox Sales Representative  
305-296-6201 Office  
305-296-3849 Fax

Approved  
Charles Funch